

# GenR8 Director Candidate Information

## About GenR8

GenR8 is a Christian charity which has been working alongside churches and primary schools since 2001. Started by two local Christians, GenR8 became a charitable trust in March 2010, and currently has 6 trustees.



At the core of GenR8's work are termly assembly presentations to children in over 140 schools. GenR8 works in the geographical area of Cambridgeshire and North Hertfordshire with small affiliate teams in West Norfolk and Suffolk.

At the heart of GenR8 is a team of volunteers. Over 50 volunteers are involved with GenR8; all are committed Christians from different denominations in the local community and have experience of working with children in schools or church settings.

In addition, GenR8 offers other activities directly to primary schools as well as providing support and encouragement to churches in their work with schools and primary age children.

During the pandemic GenR8 has maintained contact with schools through the provision of videos and targeted resources.

**The GenR8 Director must be in agreement with the purposes of the GenR8 Charitable Trust.**

## GenR8 - Mission Statement

- GenR8 exists so that primary school age children have the opportunity to hear about and learn from the Christian faith.
- GenR8 aims to provide high quality resources and activities in a creative and professional way.

## GenR8 Objectives

- To present the Christian faith to primary school age children in partnership with local churches.
- To work in partnership with local schools to promote spiritual, moral, social, and cultural development.
- To communicate Christian values and themes with integrity and sensitivity.
- To present a positive image of the Christian faith.
- To equip, inspire and enthuse children's leaders, local Christian volunteers, and churches in their work with children and schools.

## Job Description

**Role:** GenR8 Director  
**Location:** Cambridgeshire  
**Salary:** £ 23,000 – £ 27,000 pro rata.  
**Hours:** 4 - 5 days per week.

GenR8 is looking for a candidate who will be:

- An inspirational leader to grow GenR8 to its next level of impact.
- Responsible for the overall management and development of GenR8, to provide dynamic, strategic leadership, enabling the charity to grow whilst ensuring its vision, mission and values.
- Able to work closely with the Trustees, building on our strong reputation, to review the current landscape and identify new opportunities to present Christianity to primary age children.

### Overall Responsibilities

- Direct and oversee the operations of GenR8.
- Direct, oversee and organise the activities of GenR8.
- Lead and manage the GenR8 staff team.

The current team consists of a full-time worker (director and co-founder of GenR8), an Inspire Prayer Spaces Director, an Administrator and Bookings Coordinator, a Communications Coordinator and a Bookkeeper.

- Oversee the recruitment, training, and support of volunteers.
- Ensure the relevant records are kept to support the above.
- Work with the Trustees and staff team to guide GenR8 through the next period of growth.

### Regular Responsibilities

#### Churches

- Develop a healthy and vibrant programme to support children and children's workers in churches to include:
  - Lead initiatives and events for children that churches may not have the resources to organise/run themselves giving children opportunities to respond and grow in faith.
  - Lead relevant and current resourcing and training events for those who work with children in churches.
  - Share and promote wider events, resources, and ideas in support of those who work with children in churches.

- Maintain and develop good communications, partnerships and relationships with local churches.
- Lead and participate in church related events, activities, meetings and services to raise the profile of GenR8, further its mission, and gain support (i.e., Prayer, volunteers, finance)

## Schools

- Lead, develop and manage GenR8's schools' activities.
- Work with the current staff team, and the teams of volunteers to maintain a healthy and vibrant programme of activities to offer primary schools.
- Work with the GenR8 Administrator and Bookings Coordinator and others on the Staff Team, to maintain good relationships and communication with schools with regard to these activities.
- Participate in and lead, as appropriate, some GenR8 schools' activities.

## Team

- Line-manage and support members of staff and lead staff meetings.
- Oversee the recruitment, induction, training, and support of volunteers.

## Finance

- Raise awareness of GenR8's financial needs.
- Work with the Communications Co-ordinator to communicate with personal donors and nurture donor support.
- Participate in the organisation and delivery of fundraising planning and initiatives.

## Profile

- Work with the Communications Co-ordinator to:
  - Keep the website and social media pages fresh and up to date.
  - Maintain and develop appropriate advertising/promotion materials.

## Networking

- Liaise with children's workers, church leaders and other organisations to foster good working relationships and partnerships.
- Oversee that there are good electronic communications to schools, churches and other organisations as required.

## Other

- Regularly review GenR8 administration and communications to improve more efficiency and in accordance with General Data Protection Regulations.
- Maintain our positive working relationship with Scripture Union.

## Person Specification

The successful candidate will demonstrate the following personal qualities:

- The ability to:
  - Lead an organisation with vision.
  - Build and lead a team and encourage and support them.
  - Manage change within an organisation.
  - Be self-motivated and able to initiate new projects.
- Competence in the administrative and technical skills required to fulfil the role.
- Skills in working with a variety of different people and church traditions.

GenR8 is an equal opportunity employer, and this role requires the post holder to have an active Christian faith as an occupational requirement.

The Trustees of GenR8 are committed to safeguarding and promoting the welfare of children and young people and all staff and volunteers must ensure that the highest priority is given to the charity's safeguarding guidance and regulations. The successful candidate will be required to undergo an enhanced check from the Disclosure and Barring Service (DBS).

## Hours & Place of Work

The role is for 4 to 5 days p. week at a salary of £23,000 - £27,000 pro rata commensurate with experience. There can be flexible working arrangements, to be discussed at interview.

The Director could work from home or from an office outside the home, or a combination of the two. Staff meet regularly together and it is the intention of the Trustees to have an office in the future.

## How to Apply

For an application form please contact our Administrator, Iris at [irisc@genr8.org](mailto:irisc@genr8.org)

Please ensure that you have included mobile, work and home telephone numbers, as well as any dates when you will not be available for interview.

Deadline for receipt of applications: 1st October 2021